

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: JULY 9, 2014

TIME: 5:00 PM

HELD AT THE LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellecchia, Library Director Sharon Taylor.

Minutes of June 11, 2014 accepted with correction.

The treasurer's report will be forthcoming.

Library Director's Report (see-attached document)

OLD BUSINESS:

- Lee Fair: Next meeting for the Fair is 8/5. Sharon will solicit support from the Friends on Fair Day. Bruce may be able to help and the trustees will ask Foundation members to volunteer.
- Recap of the Business Committee: The BOS appointed Barbara McNamee and Jim Leitz to the Building Committee.
- Recap of the BOS Meeting of 7/7: Katrinka asked the BOS to table the Bricker Driveway agenda item to a later date. Select Board Member Scott Bugbee recommended that the library project not exceed \$1.7million and of that, \$1 m should be bonded. By a 2-0 BOS vote, this was the charge to the building committee.
- Trustees' action items: Katrinka moved that Library Trustee Chair Annie Gasowski and Paul Gasowski, representative of the building committee, talk to the Brickers about the nonconforming driveway as regards the building project. The trustees voted unanimously to have them do so. Each trustee will ask one person to volunteer to be on the Get Out the Vote Committee.
- Discussion of Building Plan Changes: The Building Committee will meet on July 9 to discuss the charge from the BOS and the square footage of the building. Peg urged all Building Committee Members to visit the Brentwood Library.

NEW BUSINESS:

- Staff Pay and Classification Study: The trustees asked Sharon to look at the previous classification study and compile a current list of like communities to compare salaries.

OTHER:

- Sharon noted rot on the outside of the building by the front threshold.
- Sharon will facilitate a book discussion on the Ender's Game with adults and teenagers on July 28 at 7:00pm.

Meeting adjourned at 6:15. Next regularly scheduled meeting is Aug.13.

Lee Public Library
Director's Report
August 2014

The science theme for the summer reading program seems to be great fun for everyone, including the adults. We loaded the "librarian's choice" cart full will science theme books and they have been going out all summer! adult readers participated in the program and each week one of them took home a gift certificate from local businesses. (Thank you Friends and thank you Sunny's restaurant for donating.)

The "art" display for July and August James Dolan's skate boards drew a lot of interest and conversation. The Friends held their annual meeting in July and the work session resulted in the annual membership renewal letters all being sealed, labeled, and stamped!

I conducted two different *one on one* technology sessions, one on using an ipad, and the other on laptop use. All four public access computers have been updated from the outdated Windows XP platform.

Circulation	July 2013	July 2014
Atrium	3864	3170
Downloadable Books	375	366
Museum Passes	24	19
ILLs borrowed	116	75
Tents	3	9
Tables	2	10 tables, 3 times
Chairs	10	10 chairs, 3 times
Meeting Room usage	21	17
Ancestry Library	40	232
Ebscohost	14	20
Learning Express	<i>Acquired July 2013</i>	4
Public Access	172	132
Wireless	118	171
Visitor Count	2782	2538
Classes/Event	May 2013# of Classes/Events/Attendance	May 2014# of Classes/Events/Attendance
Adult	10/120	16/106
Youth	16/190	11/106

Respectfully submitted,
Sharon Taylor
Director